

Minutes of **Tuesday, April 11, 2017, Public Board Meeting** of the Orange Board Of Education held at 7:00 p.m., Orange Preparatory Academy, 400 Central Avenue, Orange, New Jersey.

Cristina Mateo is presiding over tonight's meeting.

Mr. Abdul-Shabazz Ashanti **(absent)**

Ms. Gloria Fisher **(absent)**

Ms. Kyleesha Hill

Mr. Jarteau Israel

Mr. Jeffrey Wingfield

Mr. E. Lydell Carter

Ms. Cristina Mateo

ROLL CALL: (5) PRESENT (2) ABSENT

ALSO PRESENT:

- Mrs. Belinda Scott-Smiley, Administrative Assistant to the Superintendent for Operations/Human Resource Services
- Dr. Paula E. Howard, Deputy Superintendent of Schools
- Mr. Adekunle James, School Business Administrator/Board Secretary
- Mr. Akindele Ayodele, Assistant School Business Administrator/Board Secretary
- Mr. Ronald Hunt, School Board Attorney with the firm of Hunt, Hamlin & Ridley

In conformance with the **Board of Education Policy 1120-1 and Open Public Meeting Act, Chapter 231**, this is to announce that this Public Board Meeting of the Orange Board of Education is being convened with adequate notice. Notice of this meeting has been posted at the Administrative Office, filed with the City Clerk's Office of the City of Orange Township and delivered to the Orange Transcript and the Star Ledger.

The City of Orange Township Board of Education encourages the participation and input from members of the public at its board meetings. However, in accordance with Board Policy, verbal attacks against individual staff members or members of the Board are not permitted. Persons are encouraged to address the Board regarding comments relating to agenda items or issues concerning the educational process. The Board of Education thanks you for your cooperation.

FLAG SALUTE

The District Preschoolers will lead the public in the Flag Salute

PRESENTATIONS

Fuzzy Little Caterpillar

The District Preschoolers

Recognition of the 2017 Spelling Bee & BETA Club Winners

Superintendent Report

Dr. Paula Howard, Deputy Superintendent of Schools

NSBA Annual Conference Presentation

Orange Board of Education

BOARD MINUTES

March 13, 2017 - Closed Meeting
March 13, 2017 - Public Meeting

BOARD COMMENTS

- Roll call was performed by Mr. James at 7:20pm followed by the Flag Salute and a song performed by Orange Early Childcare Center students. Awards were rendered to Students of the Month.
- Dr. Howard reported that the OHS Commencement Program would be held at Essex County Community College.
- Awards were presented to the Parent of the Month from the OECC, followed by a presentation by Mr. E. Lydell Carter (Board Vice-President)
- Mr. James rendered the 2017-2018 Budget Presentation to the Public.

PUBLIC COMMENTS

- Gloria Stewart requested clarification about the resolution relating to change of Job Description of Media Specialist. She commented on the decision to contract transportation to Sussex Regional and do away with the 2 District buses. She expressed disappointment regarding the changing of the board from appointed to elected. Her concerns were addressed by Dr. Howard, Mr. James and Mr. Hunt respectively.
- Ms. Patricia Arthur commended Mr. Carter about the presentation. She also said it should serve as impetus in getting the District moving.
- Tyrone Tarver asked questions about the resolution F17-022 regarding job description of Supervisor of Language Arts & Media Specialist. Ms. Karen Harris addressed his concerns.

BOARD RESOLUTIONS

**A17-005 RESOLUTION TO APPROVE THE ORANGE HIGH SCHOOL
TO ENROLL AND PARTICIPATE IN THE NJSIAA
SPONSORED INTERSCHOOL ATHLETIC PROGRAM**

WHEREAS, the Orange Board of Education desires that the Orange High School should participate in interschool athletic programs sponsored by the New Jersey State Interscholastic Athletic Association; and

WHEREAS, in pursuant to N.J.S.A. 18A:11-3 all schools that are enrolled to participate in the interschool athletic programs sponsored by the New Jersey State Interscholastic Athletic Association, (NJSIAA) should adopt a resolution, that the Board of Education also adopts as its own policy and agrees to be governed by, the Constitution Bylaws and Rules and Regulations of the NJSIAA.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board Of Education has agreed to enroll Orange High School as a member of the New Jersey Interscholastic Athletic Association (NJSIAA) and to participate in the approved interschool athletic program sponsored by NJSIAA. In pursuant to N.J.S.A. 18A:11-3 agrees to abide by, the Constitution Bylaws and Rules and Regulations of the NJSIAA.

Moved by Jeffrey Wingfield. Seconded by Kyleesha Hill.

ROLL CALL: (5) YEA (0) NAY

A17-006 RESOLUTION TO APPROVE THE CONTRACT WITH GOOD TALKING PEOPLE LLC SPEECH LANGUAGE THERAPY SERVICES, AND THE ORANGE BOARD OF EDUCATION TO CONDUCT SPEECH LANGUAGE THERAPY EVALUATIONASSESSMENTS

WHEREAS, the Orange Board of Education has agreed to contract with Good Talking People Speech Language Therapy Services to provide contracted services to conduct Speech Evaluation Assessments at the rate of \$1800 per evaluation from 7/18/2016-6/30/2017; and

WHEREAS, the contract specifies the type of service to be provided for Speech Language Assessments; and

WHEREAS, a copy of the contract for this resolution is on file in the Department of Special Services.

NOW, THEREFORE BE IT RESOLVED, that the Orange Board of Education will enter into a contract agreement with Good Talking People LLC Speech Language Therapy Services to conduct Speech Evaluation Assessments.

Moved by Jeffrey Wingfield. Seconded by Kyleesha Hill.

ROLL CALL: (5) YEA (0) NAY

A17-007 RESOLUTION TO APPROVE THE CONTRACT WITH HACKENSACK MERIDIAN HEALTH AND THE ORANGE BOARD OF EDUCATION FOR CONTRACTED SERVICES TO CONDUCT DEVELOPMENTAL AND SPEECH/LANGUAGE EVALUATIONS

WHEREAS, the Orange Board of Education has agreed to contract with Hackensack Meridian Health to provide contracted services to conduct Developmental Pediatric Study at the rate of \$838.00 per evaluation and Speech Language Evaluation at the rate of \$821.00 per evaluation from 7/18/2016/30/2017; and

WHEREAS, the contract specifies the type of service to be provided for Speech Language Assessments; and

WHEREAS, a copy of the contract for this resolution is on file in the Department of Special Services.

NOW, THEREFORE BE IT RESOLVED, that the Orange Board of Education will enter into a contract agreement with Hackensack Meridian Health for contracted services to conduct Developmental and Speech/Language Evaluations.

Moved by Jeffrey Wingfield. Seconded by Kyleesha Hill.

ROLL CALL: (5) YEA (0) NAY

C17-017 RESOLUTION TO APPROVE THE PAYMENT OF BILLS FOR MARCH 2017

WHEREAS, the Orange School District request the payment of the attached detailed bills for March 2017, whose totals are summarized as follows:

<u>FUNDS</u>	<u>CHECKS</u>	<u>BILLS</u>	<u>TOTALS</u>
Fund 11 - General Current Expense	\$481,066.56	\$2,379,530.16	\$2,860,596.72
Fund 12 - Capital Outlay	6,250.00	0.00	6,250.00
Fund 15 - Whole School Reform	-152.00	41,234.17	41,082.17
Fund 20 - Special Revenue Funds	92,594.04	728,391.97	820,986.01
Fund 50 - Enterprise Fund	718,402.59	0.00	718,402.59
Grand Total	\$1,298,161.19	\$3,149,156.30	\$4,447,317.49

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education hereby approves the total payment of district bills in the amount of **\$4,447,317.49**

Moved by Jeffrey Wingfield. Seconded by Cristina Mateo.

ROLL CALL: (5) YEA (0) NAY

C17-018 RESOLUTION TO ACCEPT THE BOARD SECRETARY'S REPORT FOR THE MONTH OF FEBRUARY 2017

WHEREAS, the School Business Administrator/Board Secretary, hereby submits the Board Secretary's Financial Report for the month of February 2017.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education, after review of such report, hereby accepts the February 2017 Board Secretary's Financial Report.

BE IT FURTHER RESOLVED, that a copy of this report be on file in the Business Office

Moved by Jeffrey Wingfield. Seconded by Cristina Mateo.

ROLL CALL: (5) YEA (0) NAY

C17-019 RESOLUTION TO ACCEPT THE TREASURER OF SCHOOL FUNDS REPORT FOR THE MONTH OF FEBRUARY 2017

WHEREAS, under statute regulations the Treasurer of School Funds is required to reconcile bank accounts and the Board Secretary Report and said reports have been submitted.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education hereby accepts the Treasurer of School Funds Report for the month of February 2017.

Moved by Jeffrey Wingfield. Seconded by Cristina Mateo.

ROLL CALL: (5) YEA (0) NAY

**C17-020 RESOLUTION TO APPROVE THE BOARD OF EDUCATION'S
MONTHLY CERTIFICATION OF BUDGETARY MAJOR
ACCOUNT/FUND STATUS FOR
FEBRUARY 2017**

WHEREAS, pursuant to N.J.A.C. 6:20-2.3(3), we (the Board) certify that as of February 2017, after review of the Board Secretary's Financial Report (appropriate sections) and upon consultation with appropriate Official, to the best of our knowledge, no major account of funds has been over-expended in violation of N.J.A.C. 6:20-1.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education, hereby approves its Monthly Certification of Budgetary Major Account/Fund Status, as indicated above.

Moved by Jeffrey Wingfield. Seconded by Cristina Mateo.

ROLL CALL: (5) YEA (0) NAY

**C17-021 RESOLUTION TO APPROVE THE TRANSFER OF FUNDS
(FUND 11) FOR THE 2016-2017 SCHOOL YEAR**

WHEREAS, the Orange School District requires budgetary transfers to meet the encumbrances for the 2016-2017 school year, as per the attached.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education hereby approves the Transfer of Funds.

BE IT FURTHER RESOLVED, that the 2016-2017 budget be adjusted accordingly.

Moved by Jeffrey Wingfield. Seconded by Cristina Mateo.

ROLL CALL: (5) YEA (0) NAY

**C17-022 RESOLUTION TO APPROVE THE TRANSFER OF FUNDS
(FUND 20) FOR THE 2016-2017 SCHOOL YEAR**

WHEREAS, the Orange School District requires budgetary transfers to meet the encumbrances for the 2016-2017 school year, as per the attached.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education hereby approves the Transfer of Funds.

BE IT FURTHER RESOLVED, that the 2016-2017 budget be adjusted accordingly.

Moved by Jeffrey Wingfield. Seconded by Cristina Mateo.

ROLL CALL: (5) YEA (0) NAY

**E17-011 RESOLUTION TO APPROVE THE REVISED REQUEST OF
THE CITY OF ORANGE TOWNSHIP, MAYOR'S OFFICE, TO
UTILIZE LINCOLN AVENUE SCHOOL TO HOST THE
MAYOR'S ORANGE PEER YOUTH COUNCIL 2nd ANNUAL
CONFERENCE ON DRUG, ALCOHOL, AND TEEN
PREGNANCY PREVENTION**

WHEREAS, the City of Orange Township, Mayor's Office is requesting to utilize the following:

LINCOLN AVENUE SCHOOL (6 Classrooms, Cafeteria and Gym)
MAYOR'S ORANGE PEER YOUTH COUNCIL 2nd ANNUAL CONFERENCE
ON DRUG, ALCOHOL, AND TEEN PREGNANCY PREVENTION
Saturday, April 29, 2017
8:00 a.m. – 2:00 p.m.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education, hereby approves the request of the City of Orange Township, Mayor's Office, as indicated above and with the condition that all Board of Education events take precedence over the City of Orange Township, Mayor's Office's usage and pending the signing of the Request to Use Facilities form.

Moved by Jeffrey Wingfield. Seconded by Jarteau Israel.

ROLL CALL: (5) YEA (0) NAY

E17-012 RESOLUTION TO APPROVE THE REQUEST OF COUNCILWOMAN JAMIE SUMMERS-JOHNSON, TO UTILIZE HEYWOOD AVENUE SCHOOL AUDITORIUM TO HOST WARD MEETINGS

WHEREAS, Councilwoman Jamie Summers-Johnson is requesting to utilize the following:

HEYWOOD AVENUE SCHOOL AUDITORIUM
Ward Meetings
April 26, 2017
May 3, 2017
June 1, 2017
6:30 p.m. – 8:00 p.m.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education, hereby approves the request of the City of Orange Township, City Council, as indicated above and with the condition that all Board of Education events take precedence over the City of Orange Township, Office of the Municipal Clerk's usage and pending the signing of the Request to Use Facilities form.

Moved by Jeffrey Wingfield. Seconded by Jarteau Israel.

ROLL CALL: (5) YEA (0) NAY

E17-013 RESOLUTION TO APPROVE THE REQUEST OF THE BIG "O" BOOSTER CLUB, TO UTILIZE LINCOLN AVENUE SCHOOL GYM TO HOST THEIR ZUMBATHON

WHEREAS, the Big "O" Booster Club is requesting to utilize the following:

Park Avenue School Gym
ZUMBATHON
Friday, May 19, 2017
6:00 p.m. – 9:00 p.m.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education, hereby approves the request of the Big "O" Booster Club as indicated above and with the condition that all Board of Education events take precedence over the Big "O" Booster Club's usage and pending the signing of the Request to Use Facilities form.

Moved by Jeffrey Wingfield. Seconded by Jarteau Israel.

ROLL CALL: (5) YEA (0) NAY

F17-018 RESOLUTION TO APPROVE DISTRICT-WIDE FIELD TRIPS

WHEREAS, the Orange Board of Education seeks to expand educational opportunities by providing alternative non-traditional experiences.

NOW, THEREFORE BE IT RESOLVED, that the Orange Board of Education approves the field trips as per the attached summary.

Moved by Jeffrey Wingfield. Seconded by Jarreau Israel.

ROLL CALL: (5) YEA (0) NAY

F17-019 RESOLUTION TO APPROVE DISTRICT-WIDE WORKSHOPS/CONFERENCES

WHEREAS, the Orange Board of Education seeks to expand educational opportunities by providing alternative non-traditional experiences.

NOW, THEREFORE BE IT RESOLVED, that the Orange Board Of Education approves the Field Trips as per attached summary.

Moved by Jeffrey Wingfield. Seconded by Jarreau Israel.

ROLL CALL: (5) YEA (0) NAY

F17-020 RESOLUTION TO ADOPT VARIOUS STATE MANDATED, DISTRICT NEW AND REVISED POLICIES (FIRST READING)

WHEREAS, the Orange Board of Education is required by the State of New Jersey, Department of Education, to adopt and implement for all Public Schools within the district the following new and revised policies:

- 0000.01 Introduction (M) **(Revised)**
- 0000.02 Introduction (M) **(Revised)**
- 0000.03 Introduction (M) **(Revised)**
- P 2320 Independent Study Programs **(Abolished)**
- P 2415.06 Unsafe School Choice Option (M) **(Revised)**
- P & R 2460 Special Education (M) **(Revised)**
- R 2460.1 Special Education – Location, Identification, and Referral (M) **(Revised)**
- R 2460.8 Special Education – Free and Appropriate Public Education (M) **(Revised)**
- R 2460.9 Special Education – Transition From Early Intervention Programs to Preschool Programs (M) **(Revised)**
- R 2460.15 Special Education – In-Service Training Needs for Professional and Paraprofessional Staff (M) **(New)**
- R 2460.16 Special Education – Instructional Material to Blind or Print-Disabled Students (M) **(No Revision Required/Readopt)**
- P 2464 Gifted and Talented Students (M) **(Revised)**
- P 2467 Surrogate Parents and Foster Parents (M) **(Revised)**
- P 2622 Student Assessment (M) **(Revised)**
- P & R 3160 Physical Examination (M) **(Revised)**
- P & R 4160 Physical Examination (M) **(Revised)**
- P & R 5116 Education of Homeless Children (M) **(Revised)**
- P 5460 High School Graduation (M) **(Revised)**
- P 5465 Early Graduation (M) **(Abolished)**
- P 7446 School Security Program **(New)**
- P 8350 Records Retention **(New)**

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education approves the above mentioned new and revised policies for the Orange Public School District (First Reading)

Moved by Jeffrey Wingfield. Seconded by Jarreau Israel.

ROLL CALL: (5) YEA (0) NAY

F17-021 RESOLUTION TO REVISE THE 2016-2017 DISTRICT CALENDAR

WHEREAS, the Orange Public School District 2016-2017 Calendar used four days, and;

WHEREAS, a make-up date is necessary due to the alteration of the 2016-2017 calendar where schools were closed, and.

THEREFORE BE IT RESOLVED, in collaboration with the associations, the Deputy Superintendent of Schools agreed that Friday, April 14, 2017 will be a half day for both students and staff.

BE IT FURTHER RESOLVED, the Orange Public Schools revises the 2016-2017 calendar to reflect the 180 educational day requirement for students.

Moved by Jeffrey Wingfield. Seconded by Jarreau Israel.

ROLL CALL: (5) YEA (0) NAY

F17-022 RESOLUTION TO APPROVE THE REVISION OF JOB DESCRIPTIONS SUPERVISOR OF LANGUAGE ARTS LITERACY (3-5) AND (6-8) TO SUPERVISOR OF LANGUAGE ARTS LITERACY (3-7) AND MEDIA SPECIALISTS

WHEREAS, the Orange Board of Education is reorganizing due to funding levels and educational needs; and

WHEREAS, the District has developed a Job Description for the position of Supervisor of Language Arts Literacy (3-7) and Media Specialists; and

WHEREAS, the revised job description includes revisions to the title and qualifications; and

WHEREAS, the Job Description for the position is herewith attached; and

WHEREAS, employees hired in this position are represented by the Orange Administrators and Supervisors Association.

NOW, THEREFORE BE IT RESOLVED, upon the recommendation of the Deputy Superintendent, the Board of Education of the City of Orange Township; hereby approves the revision of the Job Description for the position of Supervisor of Language Arts Literacy (3-5) and (6-8) to Supervisor of Language Arts Literacy (3-7) and Media Specialists.

Moved by Jeffrey Wingfield. Seconded by Jarreau Israel.

ROLL CALL: (5) YEA (0) NAY

F17-023 RESOLUTION TO APPROVE THE REVISION OF JOB DESCRIPTIONS SUPERVISOR OF LANGUAGE ARTS LITERACY (K-2) TO SUPERVISOR OF LANGUAGE ARTS LITERACY (K-2) AND MEDIA SPECIALISTS

WHEREAS, the Orange Board of Education is reorganizing due to funding levels and educational needs; and

WHEREAS, the District has developed a Job Description for the position of Supervisor of Language Arts Literacy (K-2) and Media Specialists; and

WHEREAS, the revised job description includes revisions to the title and qualifications; and

WHEREAS, the Job Description for the position is herewith attached; and

WHEREAS, employees hired in this position are represented by the Orange Administrators and Supervisors Association.

NOW, THEREFORE BE IT RESOLVED, upon the recommendation of the Deputy Superintendent, the Board of Education of the City of Orange Township; hereby approves the revision of the Job Description for the position of Supervisor of Language Arts (K-2) to Supervisor of Language Arts Literacy (K-2) and Media Specialists.

Moved by Jeffrey Wingfield. Seconded by Jarteau Israel.

ROLL CALL: (5) YEA (0) NAY

H. Case Numbers

Home Instruction Cases

#’s 779, 780, 781, 782, 783

Moved by Jeffrey Wingfield. Seconded by Gloria Fisher.

ROLL CALL: (5) YEA (0) NAY

Out-of-District Placement Cases

#’s

H.I.B Cases

Substantiated #

HUMAN RESOURCE AGENDA

- ☐ Leaves of Absence
- ☐ Separations: Retirements/Resignations
- ☐ Appointments
- ☐ Stipends
- ☐ Transfer
- ☐ Other Personnel Actions
- ☐ For the Records

Moved by Jeffrey Wingfield. Seconded by Gloria Fisher.

ROLL CALL: (5) YEA (0) NAY

DISTRICT MEETINGS

□ Next scheduled meetings are as follows:

Public

- Facilities Committee Meeting – Monday, May 1, 2017 at 2:30 p.m.,
451 Lincoln Avenue.
- Next Public Board Meeting – Tuesday, May 9, 2017 at 7:00 p.m.,
Orange Preparatory Academy, 380 Central Avenue.
- Curriculum Committee Meeting – Tuesday, April 25, 2017 at 5:00
p.m., 451 Lincoln Avenue

Closed

- Human Resource Committee Meeting – Monday, May 8, 2017 at 4:00
p.m.

CORRESPONDENCES
COMMITTEE REPORTS
BOARD COMMENTS

Pursuant to N.J.S.A. 10:4-12 and in conformance with the Board of Education Policy 1120-1 **and Open Public Meeting Act, Chapter 231**, this is to announce that the Orange Board Of Education will hold its next regularly scheduled **Meeting on April 11, 2017** Closed Session at 6:00 p.m. and Public Session at 7:00 p.m. It is expected that the discussion undertaken in the closed session board meeting can be made public at the time official action is taken or when its confidentiality is no longer required.


Motion to adjourn Public Session.

Moved by Jeffrey Wingfield. Seconded by Kyleesha Hill.

ROLL CALL: (5) YEA (0) NAY

APPROVAL DATE: May 9, 2017

ATTESTED TO BY:



**School Business Administrator/
Board Secretary**